



2017 Specific Opportunity Stipend Tompkins (SOS Tompkins)

from the Community Arts Partnership
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The Specific Opportunity Stipend of Tompkins County (SOS Tompkins) is a grant program of the Community Arts Partnership, Tompkins County's Arts Council (CAP).

SOS Tompkins is designed to support Tompkins County artists with a consistent record of producing art. The grants will also support artists at the beginning of an artistic career. The grant can be used for projects or opportunities that have an impact and give artists a "step-up" in their professional career.

Artists can apply for costs associated with these specific projects or opportunities, such as travel costs, performance expenses, exhibition costs, and the like. Specific examples are listed below.

Details:

- Grants are due and reviewed twice a year.
 - **April 3** (for opportunities from May 2017 to December 2017)
 - **October 12** (for opportunities from November 2017 to June 2018)
- Artists of all disciplines can apply for \$100 to \$1,500.
- Artists can submit one application for each deadline.
- Applicant artist must be from Tompkins County if applying for opportunities outside of Tompkins County. Artists who are applying for projects that will be presented in Tompkins County will be considered for funding if they live in a contiguous county to Tompkins (Chemung, Tioga, Cortland, Cayuga, Seneca and Schuyler).
- Proposals are evaluated and selected in a competitive process by review panels made up of artists, administrators and community members.
- The merit of the opportunity and its feasibility will be considered.
- Due to limited funds, not all requests will receive awards. Awards may not be in the requested amount.
- Applicants will be notified of results within a month of the application deadline.

Questions:

- E-mail Robin at the CAP office (see above) with questions.
- Robin is happy to discuss and review your draft request before the deadline.

SOS Tompkins Can Fund:

Items listed below must be associated with a specific project or opportunity.

- Travel and accommodation costs.
- Materials to make or finish work.
- Rental of equipment, or materials.
- Hiring of technical support.
- Promotional expenses.
- Documentation of work.
- Entry, exhibition, registration or tuition fees.
- Workshops or mentorships.

Specific Examples:

- A musician received support for printing/postage to ship his scores overseas for a European performance.
- A visual artist received support for materials for her first solo exhibition.
- A visual artist received support to design brochures for a conference trade show.
- A playwright received funds to help with travel costs to attend her play reading at a NYC Festival.
- A filmmaker received funds to finish a film that was slated to air on WSKG.
- A writer received funding for an editor for their upcoming novel.
- A choreographer received funding for travel for inclusion in a NYC documentary

Artist responsibilities if awarded a grant:

- Sign a funding agreement detailing the use and requirements of SOS funding.
- Upon receiving award notification, show proof of residency.
- Credit the support of the Community Arts Partnership in all publicity and media materials related to the project.
- Submit a SOS Final Report e-mail after project completion.
- The Community Arts Partnership reserves the right to describe or reproduce material from any opportunity awarded funding through its grants programs for publication or public relations purposes.

SAMPLE BUDGET

Expenses	Description	Amount
Local Space Rental	Rehearsal space – 2 date @ \$70/each	\$140
Travel Costs	250 miles @ .54/mi	\$135
Musician	Piano accompaniment	\$250
Printing and Design	Music / Audience programs	\$175
Accommodations	NYC – 2 nights – (in NJ)	\$210
	TOTAL	\$910 Total

Income	Description	
Donations	Private fundraising	\$500
		\$500 Total

SOS Tompkins Application 2017

Application Materials - **please note page limits.**

- **Application:** Submit a document that answers questions 1 to 15, using no more than three pages. Please number your responses to match the format below and use 12 point font.
- **Resume:** Include a brief chronological artistic resume, not a bio. Please edit to no more than two pages. (If you submit more than the page limit for resume, the panel will only be given the first two pages.
- **Letter:** If applying for an opportunity to which you have been invited, include written proof from a third party. Ideally this should be on organization letterhead, but a copy of an e-mail will suffice. (This does not apply if your request is for a self-generated project or opportunity.)
- **Supplemental Materials: (Optional).** Feel free to include brochures, or other materials that would assist the panel in understanding your opportunity. Do not send items unrelated to the project.
- **No work sample is required. Do not include one.**
- **Mail or E-mail:** Materials can be mailed, delivered or e-mailed. If mailing, plan to have your application arrive by the due date (not postmarked by the due date.) If e-mailing, please send the application, resume and letter as .doc or .pdf attachments. **Do not submit the materials as the body of an e-mail.**

1. Applicant Name:

2. Mailing Address:

3. Are you a year round resident of Tompkins County? If so, since when?

4. Phone:

5. Email:

6. Website:

7. Name of Project/Opportunity:

8. Date(s) of Project/Opportunity:

9. Is this an opportunity to which you have been invited?

10. Discipline: (Pick one): Dance Folk Arts Design Arts Literary Crafts Music

Theatre Visual Arts Media Performance Art Other

11. **Narrative:** Please answer the following questions:

a. Describe the opportunity you are requesting funds for in one or two sentences.

b. **Briefly** describe your artistic discipline. (e.g. I create mixed media sculpture...)

c. Describe, **in great detail**, your project or opportunity. Details here are very important.

d. Describe, **in detail**, how this project or opportunity impacts your professional career. Specifics are important.

e. What are the grant funds needed for?

12. **Budget:** Please see sample format in guidelines. Note that a clear description of each expense is required. You can list all of your expenses even if they are not funded by this grant, in order to give the panel complete details about your request.

13. **Amount Requested** (not to exceed \$1,500): \$ _____

14. If your budget deficit exceeds the amount this grant can fund (or if you receive funding at a lower amount), how will you make up the difference (or decrease costs)?

15. Your signature certifies that the narrative, budget and supporting documentation are accurate and true.

(If e-mailing as attachment, typing your name serves as your signature)

Applicant Signature _____