



Community Arts Partnership
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2020 SOS Grant

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Specific Opportunity Stipend

The Specific Opportunity Stipend (SOS) is a grant program of the Community Arts Partnership (CAP).

SOS is designed to support local artists of all disciplines with a specific project or opportunity that will provide significant impact and expansion to their active and ongoing art career. Opportunities can be for the artistic or business side of an ongoing art career.

2020 Deadlines:

Monday, March 16, 5:00pm (for opportunities from May to Dec. 2020)

Friday, October 9, 5:00pm (for opportunities from Nov. 2020 to June 2022)

Applicants will be notified of results within a month of the application deadline.

Specific Opportunity:

For the purposes of this grant, and throughout this document, “Specific Opportunity” is defined as:

- A documented opportunity to which you have been invited that will boost your ongoing art career in a significant way.
- Participation in an event/conference/program that you will use as a stepping stone to bring your art career to the next level.
- Completion of a project where the final result will be used to significantly impact your ongoing art career.
- A step up in an artistic career, rather than a lateral move.

Grant Details:

- Artists of all disciplines can apply for \$100 to \$1,500.
- Artists can submit one application for each deadline.
- Applicant artist must be from Tompkins County if applying for opportunities outside of Tompkins County. It is the intention of this grant to fund artists who are living in and are long term residents of Tompkins County. Artists may be asked to provide proof of residency.
- Artists must have resided in Tompkins since 2018 and must plan to stay in Tompkins County through 2025.
- Artists who are applying for projects that will be presented in Tompkins County will be considered for funding if they live in a contiguous county to Tompkins (Chemung, Tioga, Cortland, Cayuga, Seneca and Schuyler).
- An artistic resume is a required attachment. (see resume instructions on page 2.) Artists must demonstrate through their art resume that they are producing art and are active in their artistic careers.
- Artists whose ongoing work impacts our local communities will be given higher consideration.
- Due to limited funds, not all requests will receive awards. Awards may be less than the requested amount.
- Collaborations are welcome. Contact Robin on how to write a collaborative request.
- An important part of the application is providing very specific details about the impact your opportunity will have on your career.

Panel Review Criteria:

Proposals are evaluated and selected in a competitive process by review panels made up of artists, administrators and community members.

- Application completeness and clarity. Plain, clear language is appreciated.
- The merit of the opportunity and its feasibility as it relates to the artist's career trajectory.
- The artist's ability to detail and articulate that Significant Impact on their career.
- Local community involvement or exposure of applicant artist.

Draft Review:

- (Recommended) Robin is happy to review your draft request before the deadline.

The SOS Grant Can Fund:

(These items must be part of the cost of taking advantage of a Specific Opportunity)

- Travel and accommodation costs
- Rental of equipment, or materials
- Hiring of technical support
- Promotional expenses
- Documentation of work

- Entry, exhibition, registration or tuition fees
- Workshops or mentorships

SOS Tompkins Does Not Fund:

- The creation of art not related to a Specific Opportunity
- Artistic supplies or equipment not directly related to a Specific Opportunity.
- **Meals related to artist opportunity**

Recent Specific Examples for Specific Opportunities:

- A visual artist is asked to speak and present at an annual summit
- A vocalist is invited to premiere a composition at Carnegie Hall
- A playwright received funds for travel to attend her play reading at a NYC Festival.
- A filmmaker received funds to finish a film that was slated to air on WSKG.
- A writer received funding for an editor for their upcoming accepted novel.
- A visual artist is invited to attend an exclusive intensive workshop.

Artist responsibilities if awarded a grant:

- **Sign a funding agreement detailing the use and requirements of SOS funding.**
- Upon receiving award notification, the artist may be asked to show proof of residency.
- Provide a W-9 form to CAP if award is \$600+.
- Credit the support of the Community Arts Partnership in all publicity and media materials related to project.
- Submit a SOS Final Report e-mail after project completion.
- Note that the Community Arts Partnership reserves the right to describe or reproduce material from any opportunity awarded funding through its grants programs for publication or public relations purposes.

Submission Instructions

- **Please follow the page limit instructions**
- No work sample is required. Do not include one.
- Mail or E-mail: If mailing, plan to have your application arrive by the due date. If e-mailing as attachment(s) to programs@artspartner.org as a .doc or pdf.

1. Application:

Submit attached application - page 5 and 6 of this document. *(Please limit to 3 pages.)*

2. Artistic Resume

Include a brief chronological artist's resume (not a bio or artist statement).

(Please limit to no more than 2 pages. If a longer resume is submitted, the panel will only receive the first 2 pages. This can be attached to the application.)

3. Include Letter

If applying for an opportunity to which you have been invited, include written proof from a third party. Ideally this should be on organization letterhead, but a copy of an e-mail is fine. (No letter is required for a self-generated project or opportunity.)

4. Optional - Include Supplemental Materials

Feel free to include (carefully edited) materials from your invited organization that might assist the panel in understanding your opportunity. Do not send items unrelated to the project.

Application Budget Sample:

Use the application format, or provide your own list (use the same categories in the same order).

- Include all costs directly associated with your request, even if the deficit is more than SOS can award (\$1,500 max). Note that each expense requires a breakdown of costs.
- Do not include meals.
- Do not include in-kind, just cash income and expenses.

PROJECT EXPENSES	Description & Provide Breakdown	Amount
Space Rental	Rehearsal space – 3 date @ \$100/each	\$300
Travel Costs	250 miles @ .54/mi	\$135
Musician	Piano accompanist	\$350
Printing and Design	Poster, & audience programs	\$275
Accommodations	NYC – 2 nights – (in NJ)	\$210
Other:		
	TOTAL	\$1,270
PROJECT INCOME	Description & Provide Breakdown	Amount
Contributions	Private fundraising/Contributions	\$400
Other		
	TOTAL	\$400
PROJECT DEFICIT	Expenses Minus Income	\$870
PROJECT REQUEST	Maximum is \$1,500	\$870

March 2020 SOS Application

*Please answer questions and provide budget, using no more than 3 pages,
Please read submission instructions.*

1. Your Legal Name:
2. Artist Name (if different):
3. Mailing Address:
(If P.O. Box, also include your full Street Address:)
4. Are you currently living in Tompkins County? If yes, since what year?
5. Will you be in continue to reside in Tompkins County through 2025?
6. Phone:
7. Email:
8. Website:
9. Name of Project/Opportunity:
10. Date(s) of Project/Opportunity:
11. Is this an opportunity to which you have been invited? *(Yes or No)*
12. Have you received an SOS grant from CAP in the past five years? If yes, name the year and title of the project.
13. Summary Statement:
Briefly describe your project or opportunity *(using one or two sentences)*
14. Artistic Discipline:
Briefly describe your artistic discipline. (e.g. I create mixed media sculpture...) *(using no more than four sentences)*
15. Detail Summary:
Describe, in great detail, your project or opportunity. *(Details here are very important. Take all the space you need, noting the 3 page limit for the entire application)*

16. Grant Funds:

What are the grant funds needed for?

17. Project Impact:

Describe, in great detail, how this project or opportunity impacts your professional career. Specifics are important. *(Details here are very important. Take all the space you need, noting the 3 page limit for the entire application)*

18. Community Impact:

Do you or your ongoing artwork impact local communities? (i.e. exhibits, workshops, events...)

19. Project Budget:

Please instructions and sample in guidelines.

PROJECT EXPENSES	Description & Provide Breakdown	Amount
Space Rental		
Travel Costs		
Musician		
Printing and Design		
Accommodations		
Other		
	TOTAL	
PROJECT INCOME	Description & Provide Breakdown	Amount
Contributions		
Other		
	TOTAL	
PROJECT DEFICIT	(Expenses Minus Income)	
PROJECT REQUEST	Maximum is \$1,500	

20. If your budget deficit exceeds the amount this grant can fund (or if you receive funding at a lower amount), how will you make up the difference (or decrease costs)?

21. Your typed or written signature certifies that the narrative, budget and supporting documentation are accurate and true.

Applicant Signature _____