

COMMUNITY ARTS PARTNERSHIP

171 E. State/MLK St, Center, Ithaca, Ithaca, NY 14850

Programs@artspartner.org / ArtsPartner.org

2018 Artist in Community Grant

For individual artists: To create new work in 2018 and involve a local community in a significant way in the art-making process. Project should be directed towards community needs.

Deadline: Thursday, October 12, 2017

Questions: Robin Schwartz: Program Director
programs@artspartner.org

The Artist in Community Grant is part of New York State Council on the Arts (NYSCA) Decentralization Program, a statewide effort to provide local support for widespread participation in local arts.



**Council on
the Arts**

The program includes CAP's Grants for Arts Programs (GAP Grant) this Artist in Community Grant, and the Arts Education grant.

NYSCA's intention for entire Decentralization Program:

- To make quality arts programming more accessible to all residents of NY State.
- To make exemplary arts programming available to geographically, ethnically and racially diverse segments of the State's population.
- To support the continued development of local cultural resources responsive to community cultural needs.

NYSCA's intention for this Artist in Community Grant:

- To provide funding for local individual artists to create new work in 2018.
- To have that artist involve a local community in a significant way in the art making process.
- To expand the scope of local arts activity and the participation of professional artists in communities across the State and highlight the role of the artist as a community resource.

Grant Details

- Applicant artists must be residents of Tompkins County and have lived continuously in Tompkins from 10/1/16 through the present. Artists must expect to be residents of Tompkins through 12/31/19, must be 18 years of age as of 10/15/17, and must not be currently enrolled in a graduate or undergraduate degree program in 2017 or 2018.
- Grants are in the amount of \$2,500. Two \$2,500 grants will be available.
- Grants are for 2018 projects.
- To apply: Artists submit the attached application, and provide an artistic resume and work sample by deadline. Work sample should be the same medium as the proposed project.
- The artist must engage a community in Tompkins County in the creation of the work in a way that informs the community about the artist and their art making. A “community” may be geographic, racial, ethnic, cultural, or other. Community engagement can take many forms: Artists can involve the community as performers, through artistic contribution, or through workshops. Artists can create and show work based on interaction with community members. Feel free to call CAP to discuss ideas.
- Preference will be given to applicants presenting requests demonstrating that they are connecting with culturally isolated communities and meeting community needs.
- Artists who have received the Artist in Community grant in the past must wait 2 years to apply again.
- Activities funded must be fundamentally arts related. The grant is not meant for projects that are fundamentally recreational, rehabilitative or therapeutic or are directed to at-risk populations. The grant is not for entertainment costs, cash prizes, acquisitions of works of art or administrative costs unrelated to the project. The grant doesn’t support activities that are primarily commercial or promotional. The creation of art must be the primary focus.
- This application must be written by the artist seeking the grant. If there is a circumstance where this is not viable, then the grant can be written by another person on behalf of the artist, but this must be discussed with the CAP Program Director.
- Artist collaborations are allowed. Call CAP’s Program Director to discuss.
- Funds may be used for an artist fee, project costs, marketing and publicity costs and consumable material costs. Award funds cannot be used for equipment purchases.
- Activities that take place in the schools during the school day and/or are oriented to a school environment are not eligible. (Check www.artspartner.org for CAP’s Arts Education grant.)
- Artists that are applying for CAP’s Grants for Arts Programs (GAP) through a sponsoring organization can also apply for this grant, but needs to be discussed with CAP’s Program Director.
- Completed applications must be in CAP office by 5pm on the deadline date. No extensions are given except in cases of extreme weather or loss of electricity/internet.
- Please Note: CAP administers this program for NYSCA and receives funds from NY State. In the event that CAP does not receive the award funds from the State of New York or the full amount of funds, CAP may have to rescind any promise of an award made to grantees.

Panel Review

A review panel, made up of artists, will meet as a group in November 2017, consider the requests, and make recommendations to the CAP Board of Trustees for final approval in December. The panel will have four weeks to read the requests and review the work samples.

Funding Process

Artists will be notified by the end of December as to whether they have received funding. Funded artists will be required to sign a contract and provide a final report. If the project cannot take place, due to any circumstance, the funds awarded must be returned before October 15, 2018.

Technical Assistance, Draft Review

- Please call or e-mail the Program Director anytime to discuss your project or to submit via e-mail a draft application to review well before the due date. (At least two weeks is best, but last minute is also fine. The earlier a draft is sent, the more detailed a response will be.)
- Note: The Program Director does not make recommendations or state opinions to the grant panel. Please understand that any recommendations she makes to you regarding your request or work sample are based on her experience but in no way constitutes a guarantee of funding.

Evaluation Criteria

- Caliber of the artist and quality of the artist's work based on the submitted work sample.
- Qualifications and professional achievements of the artist based on artist's artistic resume.
- Nature of the artist's interaction with community.
- Extent and anticipated impact of community involvement.
- Application completeness, presentation and quality.
- Quality of the proposed plan, demonstrating clarity, purpose and innovation.
- Feasibility of plan for project implementation and management.
- The potential for expanding public understanding and appreciation of the arts.

Submission Instructions

Submit the following either by e-mail attachments, or as hard copy to the address on the cover page.

1. Grant Application: questions #1 to #11, must be no more than **3 pages**.

Please be sure that your project description addresses all of the questions in the application. Details are good! Include: who, what, where, when, how, how many, etc. Use plain, clear language.

Question #9 asks for a "Work Sample List or Explanation". (See info about actual work sample below)

For Visual Arts:

- Provide an image list numbered to match your .jpgs with Number, Title, Date, Medium, Dimensions.
- If your work sample needs or will benefit from an explanation, provide in 200 words or less.

For Writers:

- If your work needs explanation or an introduction, provide in 200 words or less. If your submission is part of a larger work, use this opportunity to put your work sample(s) in context.

For Music, Media, Film, & Performing Artists:

- Provide Title and date of submitted work sample.
- Provide a brief explanation of your role. For example: Are you the composer? one of the performers?, both?, the choreographer? Explain what information the panel needs to understand your part in the sample.
- Put the sample in context by explaining what came before and after.
- If applicable, provide password and where to view clip, e.g. "cue to 2:45 - view to to 6:45"

2. Resume: No more than **2 pages** of an artistic resume. (Note: If resume is longer, only 2 pages will be presented to the panel.)

3. Accompanying Materials (optional): No more than **3 pages**, which may consist of articles, reviews, etc. pertinent to your request. These can be scanned and sent electronically or submitted as hard copy.

4. Work Sample: The sample should be your best completed recent work and a vital part of your application. It should be strong, professional and well presented. (The panel understands that performing artists may not have the opportunity to record their work professionally & will take that into consideration.) The work sample should be the same medium as the proposed project.

For Visual Art:

- E-mail .jpg images of 5 pieces. Work is viewed on home devices: small files are fine. If your work is 3-D or you need to provide detail shots, submit up to 8 images (showing no more than 5 pieces.)
- Name your digital images: Start with your last name and include a number to correspond with your numbered image list (described below), i.e. Smith1.jpg. The image name can be longer if you want to include a title, but it must start with your last name followed by a number, i.e. Smith1TreesTwilight.jpg

Writers:

- E-mail your work sample as one Microsoft word document or pdf . Do not submit hard copy.
- The sample can consist of up to 20 pages (which can be a combination of smaller works or section of larger work as long as you combine it into one document).
- Include your name and date the work on the first page.

For Music, Media, Film, & Performing Art:

- Your work sample must be online, i.e. youtube, vimeo or any other online source.
- Musical scores are welcome. Provide at least two hard copies with return stamped envelope.
- The panel will see/hear up to 5 minutes of your work. If you would like us to cue up to a certain place in the track or film, please indicate in your work sample explanation (explained below).

2018 Artist in Community Grant Application

(Limit to 3 pages)

1. Artist Name:
2. Address, City, Zip: (If you have a PO Box, also include your street address)
3. E-Mail:
4. Web Address:
5. Do you currently live in Tompkins County? If yes, since what month/year?:
6. How long do you plan to live in Tompkins County?:
7. Are you 18 or over?:
8. Will you be registered in a graduate or undergraduate degree program in 2017 or 2018?:

9. Work Sample List or Explanation

See “Submission Instructions, 1. Grant Application”

10. Narrative Project Description – *You do not need to number your narrative to correspond with the numbers below, nor do you have to address the questions in the order given. Just ensure that all of these questions are answered.*

- 1) Please summarize your request in **up to 50 words**.
- 2) Tell us about your artwork in general in **up to 250 words**. For example, what is your primary medium and current or on-going work?
- 3) Describe the new work you wish to create with this grant.
- 4) Define the community you wish to work with. If possible, provide demographic information, i.e. age, ethnicity, towns or villages, etc.) Describe the nature of the interaction between yourself and the community. Tell us how the Tompkins County public will benefit from and come into contact with your work.
- 5) Describe any past successful community projects you were involved in or initiated.
- 6) List expected project expenses and any other possible income sources.

11. Applicant Certification – Artist in Community Grant

If not using this form, this language must be typed into your application:

I, the artist applying for this grant, certify that all statements made in this 2018 Artist in Community Grant application are true to the best of my knowledge and that the information under “Artist Information” is accurate. I understand and agree to the guidelines set forth herein. I understand that the grant administrator will confirm information given.

Signature of Artist

Date

(If this form was not filled out by the applicant Artist, provide name & e-mail of person filling out application)

Name : _____

E-mail : _____