

2008 United Arts Fund Fellowship Guidelines

*Community Arts Partnership
116 N. Cayuga Street, Ithaca, NY 14850
607-273-5072, ext. 2 / programs@artspartner.org
www.artspartner.org (application available online)*

DEADLINE: Friday, April 18, 5pm

What is the United Arts Fund?

- Each year the Community Arts Partnership (CAP) raises funds locally for arts organization grants and artist fellowships. CAP has two \$1,000 fellowships to award to individual artists in 2008.
- The goal of the fellowship program is to assist artists in their artistic careers.

Disciplines that can apply in 2008:

Literature and Visual Arts will be reviewed this year.

(Literature and Performance will be reviewed in 2009, Performance and Visual Art in 2010.)

- LITERATURE: poetry, fiction, creative non-fiction, playwriting
- VISUAL ART: painting, photography, sculpture, printmaking, artists' books, functional art, craft, installations

Who Can Apply?

- Artists who are and have been residents of Tompkins County since January 2006. (Proof is required if artist receives fellowship.)
- Current 2008 members of the Community Arts Partnership. If you have not donated to CAP since January 2008, please enclose a check with your application for a minimum of \$25. (The artist fee is a donation to CAP, so any amount equal to or over \$25 is most welcome!). Write the check to "CAP"
- Artists who have received fellowships from the United Arts Grant are not eligible to apply for support for a three-year period following their successful award. If you have received a CAP II grant through CAP, you ARE eligible to apply for this fellowship.
- Applicant must be over 18 and must not be currently enrolled in a graduate or undergraduate degree program anytime during 2008 or 2009.
- Artists can submit one application only.

The Review Process

- CAP staff will review all applications for eligibility. A review panel made up of artists will meet, consider the requests in terms of the review criteria, and make recommendations to the CAP Board of Trustees for final approval.
- The quality of the artist's work as demonstrated by the work sample and the information provided in the accompanying statements are the criteria used in choosing fellowship recipients.

The United Arts Fund Application

Please include all of the following items in your application packet.

Label each of the items with your name.

Incomplete applications will not be considered.

#2, #3 and #4 can be on the same piece of paper (or separate.)

1. Application Form

2. United Arts Fund Statement

Please use 100-300 words to state your artistic goals in the next 12 or so months and why this fellowship is useful or critical to you at this time.

3. Artists Work Statement

A 50-300 word artists' statement that directly relates to your submitted work sample and will explain this work to the review panel. If the work submitted is part of a larger piece, please be sure and give the context for the work being viewed by the panel.

4. Bio

A 100- 300 word bio that details your artistic career, (not a resume.)

5. Work Sample

A representation of your recent artistic work (within the last 3 years).

Visual Artists:

- Please submit 4 to 6 images on one CD. Do not include more than 6 images on your CD unless you wish to provide up to 3 detail images. Slides will not be accepted.
- Work should be recent and completed within the past three years.
- **Name the images with a number and your last name. EXAMPLE: Smith1.jpg**
- If you wish to submit a DVD to demonstrate an installation, please put your name on the DVD and case and include total running time (no more than 5 minutes). The place you wish the panel to begin viewing should be the beginning of the DVD.

Literature:

- **Submit 10 copies**, stapled, of a sample of your work that was written in the last three years, as follows: For poetry - submit no more than 15 pages of your work, for fiction or creative non-fiction - submit no more than 20 pages of your work, double spaced.

6. Visual Artists Only – Image List

A written list that corresponds to your work sample images, to include:

Image number, title, medium, size, date. Please make sure that the number on the list corresponds to the number on the image name. For example, your Smith1.jpg would correspond to "1. *Seascape*, oil on canvas, 18" x 13", 2007."

7. SASE (Optional). If a self addressed and stamped envelope is provided, your materials will be returned. If it is not provided, your images will not be returned. Picking up your work samples at the CAP office is not an option.

United Arts Fund Fellowship Application Form

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Name:

Address: (If your mailing address is a PO Box, please also list street address & city)

Phone:

E-mail:

Website:

Are you over 18 years of age?:

Have you been a resident of Tompkins County since January 2006?:

Are you currently enrolled or will you be enrolled in in an undergraduate or graduate degree program in the calendar year 2008 or 2009?:

Do you have plans to move away from Tompkins County in 2008 or 2009?:

If yes, give details:

Application Checklist:

Attach the following:

(Do not attach the sheets to each other, do not use staples.)

1. United Arts Fund Application (this page)
2. United Arts Fund Statement
3. Artists Work Statement
4. Bio
5. Work Sample (One CD or DVD or ten copies of literature samples)
6. *Visual Artists Only* – Image List
7. SASE: Optional
8. CAP Membership